

## **Garrisonville Elementary PTO Meeting Minutes February 3, 2020**



- **Meeting Called to Order by Todd McLean at 6:31pm**
- **Pledge of Allegiance**
- **Approve January Minutes**

### **Welcome**

### **Sweethearts Dance Pre-sales**

### **Spirit Nights**

- Sam's Pizza & Subs Spirit Night last month brought in \$300! Thank you to all who ordered and came in to dine.
  - Mrs. Courtney's class won the participation contest and will be having an Italian ice party on Monday, 2/10
- Next spirit night is at Vinny's Italian Restaurant on 610
  - February 18<sup>th</sup> from 6-8pm

### **Upcoming Elections**

- Nominations for the PTO Executive Board will take place at the March 9th PTO meeting
  - You must be a current PTO member to be nominated
  - Nothing in bi-laws that limit the number of people in each position
    - Previous boards have allowed a shared title if more than 1 person wants a certain position. It is up to those people who are running if they want to share or have an election.
  - Any contested positions will go to an email vote to all PTO members after the meeting
  - New board will be announced at the April PTO meeting
- Board Positions
  - President
    - Preside at all meetings of the organization
    - Facilitate the flow of communication between executive board members, parents and the school
    - Oversee fundraising for all school events

- Serve as a liaison between the board and the school principal, including establishing event and meeting calendar each year
- Vice President
  - Serve as an aide to the President
  - Preside in the absence of the President
  - In the case that a vacancy occurs in the office of the President, serve the remainder of the elected term
  - The Vice President will be responsible for the organization and oversight of all special committees and their members with reporting responsibilities to the executive board
- Secretary
  - The Secretary shall keep a permanent and accurate record of all meetings
  - Update the GES PTO website and Facebook page as needed
- Treasurer
  - The Treasurer shall have primary responsibility for accounting within the organization; shall keep an accurate record of revenue and expenditures; and in accordance with the budget adopted by the PTO, shall make disbursements as required
  - The Treasurer shall present a financial statement at every PTO meeting as well as any additional requests by the Executive Committee
  - The Treasurer is required to make a full report at the end of his /her school year that documents the starting balance, total expenditures and total revenue throughout the year
  - The Treasurer is also responsible for preparation and submission of his/her year's PTO taxes

### **After School Enrichment**

- Begins this Wednesday, 2/5 – 3:45pm-5:15pm
- You should have received an email with class assignment
- 113 students enrolled
  - A lot more students than our Fall session, with possibility of a few more last minute
  - Classes are full!
    - Almost all students, except the last 15-20 received their first choice class

### **Sweethearts Dance**

- THIS FRIDAY!!!!
- Gator Gear will be for sale
- Still need many volunteers!
  - Thank you to our wonderful teachers and parents who have already signed up to help!
  - If you are willing to volunteer, or have a middle/high school student looking for volunteer hours, sign up here:
    - <https://www.signupgenius.com/go/10C0B45AFAB2DA2F49-8thannual>

## **Bingo**

- Friday, April 3<sup>rd</sup> - Planning is underway
  - Committee meeting will follow the March PTO meeting for anyone who would like to help
- Donations
  - Tammy and Erica have started donation requests with both big businesses and local businesses
    - 40 items in-hand for raffle prizes and still waiting to hear back from many companies
    - Looking for Boy Scouts to sponsor a year membership for raffle (Found! Thanks, Jenna Cooper!!)
  - If you own a local business, (or know someone who does) and would like to donate a raffle item, please let us know!

## **Upcoming Meetings & Planning**

- March 9<sup>th</sup> Meeting
  - \*\*\*\*In CAFETERIA because book fair is in the library (shop and then head to the meeting!)
  - Board Nominations
  - BINGO planning
  - Outdoor Movie Nights Planning
    - Last library hosted school movie night will be March 25<sup>th</sup> from 4-6pm
- April 6<sup>th</sup> Meeting
  - New Board Announced
  - Teacher Appreciation Week planning
    - May 4<sup>th</sup>-7<sup>th</sup>
    - Same week as SOLs so will need to work with teachers so as not to interfere
  - Budget Meeting
    - Helpful to have this year's event chairs in attendance to speak on budget needs for next year
    - If you want to chair or co-chair an event next year, please let us know!
- May 11<sup>th</sup> Meeting
  - End of year planning

- Transition of new board
- Summer Event Planning
  - To keep community events going over the summer – popsicle party, etc.
- School Beautification
- Spirit Night at Chili's – after the PTO meeting
  - Last celebration of the school year

### **Principal Report**

- Gator Week – March 2nd-5th
  - Packets will go home on Monday
    - Spirit days, decoration packet, gator patrol, Friday lunch schedules, etc.
    - Separate flyer with their chosen word for the word parade will also come home
  - Daily Event Schedule
    - Monday (March 2) – Word Parade
      - Students are reading Rhino in Right Field
        - Lots of zoo animals and baseball themed words
      - They will choose any word from the book and dress up as that word for a parade around the school
      - Separate flyer with their chosen word will come home
      - K-2 will parade around the school in the morning and 3-5 will have their parade in the afternoon
    - Tuesday (March 3) – No School
    - Wednesday (March 4) – Wacky Wednesday
    - Thursday (March 5) – Favorite Color Day
    - Friday (March 6) – Super Gator Pride Day
      - Reptile World Show
      - Gator Rappers at lunch
        - Each grade level will have a specific lunch time
        - Families welcome to join their students for lunch and performance by Gator Rappers
  - Planetarium will be back this year
    - Monday, Wednesday and Thursday during specials
      - K-2 will have a 15-20 minute presentation
      - 3-5 will have about 40 minutes inside
    - Looking for volunteers to read script to go along with it (There are 26 presentations!)
      - Contact Anne Marie Carson if you are able to help – [carsonam1@staffordschools.net](mailto:carsonam1@staffordschools.net)

## **Treasurer Report**

- Sweethearts Dance
  - With janitor fee, we're at about \$200 spending, with a budget of \$500
  - Should come in well below budget

## **Upcoming Events**

- Friday, 2/7 — Sweethearts Dance 6:30-8pm
  - Doors open at 6pm for ticket purchases
  - Cost per family is \$10
  - BRING CASH TO AVOID LONG LINES
- Friday, 2/14 — Early Dismissal
- Tuesday, 2/18 — Spirit Night at Vinny's 6-8pm
- 3/2-3/5 – Gator Week!
- Tuesday, 3/3 — No School
- Monday, 3/9 — PTO Meeting and Executive Board Nominations

## **Meeting Adjourned at 6:45pm**

## **PTO Members in Attendance**

1. Alexis White
2. Jodi Odum
3. Erica Edenton
4. Todd McClean
5. Meghann Gillette
6. Jessica Whiteley
7. Anne Marie Carson
8. Michele Golles
9. Rob Long
10. Berit Aloisio
11. Jenna Cooper
12. Ashley Hines
13. Kristina Miller
14. Amtulnoor Grosser
15. Taylor Farris
16. Tracy Brokesh