

Garrisonville Elementary
PTO Meeting
February 10, 2025



Meeting Called to Order- Called to order at 6:02 pm and conducted by Kathryn Pendleton and Jessica Meade (Jen Herbert, the PTO President, was unable to join the meeting due to sickness)

Pledge of Allegiance- led by Kathryn Pendleton (PTO Secretary)

Approval of January PTO Meeting Minutes- Presented by Kathryn Pendleton (PTO Secretary)

- Motion to approve the January meeting minutes by Brandon Meade, with a second to approve by Elle Canales

Treasurer's Report- Presented by Jessica Meade (PTO Treasurer)

- In the treasurer's report, you will notice that the income and expense lines for Gator Gear and ASE are higher because neither one was planned in the budget, but those will both level out.

Gator Gear

- You can still order the Gator yard signs until Thursday February 13th. These are a great way to show your Gator pride for Gator Week! One yard sign is specifically for fifth graders but does not have a date on it so you would be able to use it for upcoming fifth graders in your family. These signs will be available before Gator Week for pick up. We will let everyone know when their Gator Gear order is ready to be picked up. Keep in mind that the signs will be a separate pick up.

After School Enrichment

- Wednesday February 26, and March 5. Due to snow, the February 19th ASE session will be canceled. We will let families know when the rescheduled session will take place.

- Thank you to the teachers and community members who have volunteered their time to teach these fun and engaging classes.
- Please remember to bring your ID when picking up your child, and ensure that the person picking up is the adult listed on your registration. Pick up is at 4:40. Please be on time!

Painting with the Principals Wrap Up

- Thank you to Ms. Odum and Ms. Clemente for leading our Gator families in such a fun painting! We had over 100 painters and everyone seemed to enjoy themselves. Thank you to the many high schoolers, staff members, and one parent for volunteering. We appreciate your help!

PTO Board Nominations

- If you are interested in being on the PTO Board, we will be accepting nominations at the next PTO meeting on March 3rd.

Bingo Night

- Friday April 11, 2025

Principal's Report by Mrs. Clemente

- Gator Week is coming up March 10-14. Later this week, the Gator Gram will highlight all the activities for that week.
- Keep an eye on the forecast for potential school closures.
- A couple weeks ago we hit our peak as far as sicknesses go with strep throat and flu. The custodians have done an excellent job cleaning the building, and please remind your children to wash their hands.
- Over the next week, you will be receiving a packet with information on how your child performed on their mid year assessments.

Old Business, Questions/Comments:

- Ms. Golles brought up that the book fair will be going on during Gator Week. If you are interested in volunteering at the book fair, please email Ms. Golles at gollesmt@staffordschools.net

Upcoming Events:

- 2/12 ASE- canceled due to snow
- 2/14 No School
- 2/17 No School

- 2/19 ASE- canceled due to snow
- 2/26 ASE
- 2/28 Spirit night at Urban Air from 4-8 pm
- 3/3 PTO Meeting at 6:00 pm in the GES Library
- 3/5 Spirit night at Chipotle (Embrey Mill location) from 4-8 pm
- 3/10-3/14 GATOR WEEK

Meeting Adjourned

- Meeting adjourned at 6:14 pm

Members in Attendance:

- Elle Canales
- Jessica Meade
- Brandon Meade
- Jared Sanchez
- Kathryn Pendleton
- Meghan Moon
- Meghann Gillette
- Michelle Golles
- Olayinka Tyson
- Venus
- Vicky Majano
- Mrs. Clemente
- Mrs. Odlum

Income			2023-2024 (whole year)			2024-2025 (as of 1/31/25)		
			Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Heading Account Type	Heading Name	Category Name	Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Income	Amazon Smile Donations	Amazon Smile	\$0.00	\$0.00	\$0.00	-	-	-
Income	Carry Over Income	Allocated income from Previous year	\$7,820.00	\$0.00	(\$7,820.00)	5,018.00	-	(5,018.00)
Income	Carry Over Income	Reserve	\$5,000.00	\$0.00	(\$5,000.00)	5,000.00	-	(5,000.00)
Income	Community Events Income	Bingo Income	1,500.00	830.84	(669.16)	1,500.00	-	(1,500.00)
Income	Community Events Income	Holiday Festival Income	4,800.00	3,499.18	(1,300.82)	4,500.00	6,290.42	1,790.42
Income	Community Events Income	Pizza Kit Income	1,500.00	376.21	(1,123.79)	-	-	-
Income	Community Events Income	Spirit Nights Income	3,200.00	1,668.62	(1,531.38)	2,000.00	1,139.32	(860.68)
Income	Community Events Income	Sweetheart Dance Income	2,500.00	1,473.85	(1,026.15)	-	-	-
Income	Community Events Income	Trunk or Treat	2,863.00	2,981.40	118.40	-	316.84	316.84
Income	Donations & Sponsorship	Boosterthon shirt donations	1,500.00	1,500.00	-	-	-	-
Income	Donations & Sponsorship	Contributions/Gifts/Grants	300.00	1,513.06	1,213.06	1,300.00	234.59	(1,065.41)
Income	Donations & Sponsorship	Sponsorship	-	-	-	-	-	-
Income	Extracurricular Program - ASE	Extracurricular Income - ASE	16,000.00	16,055.00	55.00	8,000.00	13,890.00	5,890.00
Income	Fundraising	Boosterthon Corporate Match	-	286.45	286.45	-	50.00	50.00
Income	Fundraising	Boosterthon Income	55,000.00	64,572.61	9,572.61	60,000.00	71,092.61	11,092.61
Income	Fundraising	Box Tops Income	300.00	78.90	(221.10)	100.00	-	(100.00)
Income	Fundraising	Gator Gear Income	5,850.00	9,829.20	3,979.20	9,400.00	11,279.01	1,879.01
Income	Fundraising	Outdoor Classroom Project Income	-	-	-	300.00	200.00	(100.00)
Income	Fundraising	Year Book Income	4,000.00	358.21	(3,641.79)	6,000.00	40.00	(5,960.00)
Income	Membership	Membership Dues	1,500.00	1,842.40	342.40	2,700.00	2,129.10	(570.90)
Income	Movie Night Income	Movie Night income	100.00	-	(100.00)	-	250.00	250.00
Income	Petty Cash (In)	Petty Cash In	200.00	1,280.00	1,080.00	1,000.00	400.00	(600.00)
		Total Income	\$113,933.00	\$108,145.93	(\$5,787.07)	\$106,818.00	107,311.89	493.89

Expense	2023-2024 (whole year)					2024-2025 (as of 1/31/25)			
	Heading Account Type	Heading Name	Category Name	Budget	Year To Date	Variance	Budget	Year To Date	Variance
					Amount	Amount		Amount	Amount
Expense	Carry Over Expense	Carry Over Expense	5,000.00	-	(5,000.00)	1,689.00	-	(1,689.00)	
Expense	Committee Expense	5th grade shirts	1,500.00	1,467.62	(32.38)	1,500.00	-	(1,500.00)	
Expense	Committee Expense	Staff Shirts	1,300.00	1,300.00	-	1,015.00	1,013.00	(2.00)	
Expense	Community Events Expense	Bingo Expense	300.00	65.52	(234.48)	300.00	-	(300.00)	
Expense	Community Events Expense	Holiday Festival Expense	2,500.00	1,187.43	(1,312.57)	2,000.00	4,127.82	2,127.82	
Expense	Community Events Expense	Photo Backdrop Expense	-	-	-	-	-	-	
Expense	Community Events Expense	Pizza Kits Expense	1,400.00	279.00	(1,121.00)	-	-	-	
Expense	Community Events Expense	Sweetheart Dance Expense	1,000.00	524.02	(475.98)	500.00	103.11	(396.89)	
Expense	Community Events Expense	Trunk or Treat	2,000.00	1,627.91	(372.09)	2,500.00	2,692.15	192.15	
Expense	Extracurricular Expense - ASE	Extracurricular Class Supplies - ASE	1,000.00	1,332.33	332.33	800.00	654.22	(145.78)	
Expense	Extracurricular Expense - ASE	Extracurricular Teacher Fee - ASE	12,000.00	12,780.00	780.00	6,500.00	5,280.00	(1,220.00)	
Expense	Fundraising Expense	Boosterthon Percentage	24,750.00	28,943.92	4,193.92	27,000.00	31,419.21	4,419.21	
Expense	Fundraising Expense	Boosterthon Set Up Fee	2,000.00	2,000.00	-	2,000.00	1,000.00	(1,000.00)	
Expense	Fundraising Expense	Boosterthon shirts	4,100.00	4,505.85	405.85	4,500.00	4,165.60	(334.40)	
Expense	Fundraising Expense	Gator Gear Expense	3,000.00	6,808.20	3,808.20	6,500.00	7,141.87	641.87	
Expense	Fundraising Expense	Outdoor Classroom Project Expense	-	-	-	300.00	-	(300.00)	
Expense	Fundraising Expense	Year Book Expense	3,500.00	767.01	(2,732.99)	6,000.00	-	(6,000.00)	
Expense	Instructional Supplemental	Boosterthon Teach Incent/principal chall	5,500.00	6,458.84	958.84	6,000.00	6,986.10	986.10	
Expense	Instructional Supplemental	Student Agendas	1,000.00	1,997.91	997.91	1,200.00	-	(1,200.00)	
Expense	Misc Fees	Movie Licensing	590.00	614.00	24.00	650.00	-	(650.00)	
Expense	Misc Fees	Pay Pal fees	200.00	975.55	775.55	1,000.00	443.46	(556.54)	
Expense	Misc Fees	Square Fees	200.00	33.00	(167.00)	150.00	639.89	489.89	
Expense	Movie Night Expense	Movie Night Expense	150.00	-	(150.00)	150.00	124.54	(25.46)	
Expense	Petty cash (out)	Petty Cash Out	200.00	1,280.00	1,080.00	1,000.00	400.00	(600.00)	
Expense	PTO Operating Expense	Bulletin Board Expense	100.00	49.71	(50.29)	100.00	51.31	(48.69)	
Expense	PTO Operating Expense	Organization expenses	700.00	202.32	(497.68)	360.00	245.84	(114.16)	
Expense	PTO Operating Expense	Organization Exps: Copier Usage/ Paper	-	500.00	500.00	500.00	250.00	(250.00)	
Expense	PTO Operating Expense	PTO Financial Manager Program	170.00	129.00	(41.00)	140.00	139.00	(1.00)	
Expense	PTO Operating Expense	PTO insruance	675.00	636.00	(39.00)	675.00	636.00	(39.00)	
Expense	PTO Operating Expense	software costs	-	239.88	239.88	-	-	-	
Expense	PTO Operating Expense	Tax Prep	150.00	119.75	(30.25)	150.00	99.90	(50.10)	
Expense	PTO Operating Expense	Website	350.00	225.10	(124.90)	250.00	249.75	(0.25)	
Expense	School Expenses	Beautification	250.00	101.96	(148.04)	400.00	202.06	(197.94)	
Expense	School Expenses	Copier Lease	-	-	-	-	-	-	
Expense	School Expenses	School Wide Project	15,000.00	15,000.00	-	10,000.00	10,000.00	-	
Expense	School Expenses	Water Cooler	528.00	685.62	157.62	689.00	397.95	(291.05)	
Expense	School Programs	Assemblies	1,750.00	1,675.00	(75.00)	1,700.00	-	(1,700.00)	
Expense	School Programs	BrainPOP Subscription	-	-	-	4,000.00	3,071.25	(928.75)	
Expense	School Programs	Field Day	1,600.00	1,599.00	(1.00)	1,600.00	-	(1,600.00)	
Expense	School Programs	Summer School Buses (Field Trips)	-	-	-	-	-	-	
Expense	Special Requests	Emerging Requests	5,000.00	902.50	(4,097.50)	6,845.00	2,620.12	(4,224.88)	
Expense	Special Requests	Rollover expenses	7,820.00	7,322.55	(497.45)	-	-	-	
Expense	Staff Appreciation	bus driver Appreciation	250.00	-	(250.00)	250.00	104.61	(145.39)	
Expense	Staff Appreciation	End of year staff lunch	650.00	-	(650.00)	-	-	-	
Expense	Staff Appreciation	Staff Appreciation	2,000.00	1,199.74	(800.26)	1,450.00	1,291.22	(158.78)	
Expense	Staff Appreciation	Staff Appreciation 12 days	1,200.00	1,100.48	(99.52)	1,000.00	928.25	(71.75)	
Expense	Staff Appreciation	Staff Appreciation Gator Week	350.00	350.86	0.86	350.00	-	(350.00)	
Expense	Staff Appreciation	Staff Appreciation week	1,700.00	3,609.94	1,909.94	2,405.00	-	(2,405.00)	
Expense	Staff Appreciation	welcome back breakfast	-	606.36	606.36	-	-	-	
Expense	Staff Appreciation	Welcome back lunch/open house	500.00	689.53	189.53	700.00	766.39	66.39	
		Total Expenses	\$113,933.00	\$111,893.41	(\$2,039.59)	\$106,818.00	87,244.62	(19,573.38)	

Profit/(loss)

\$0.00

(\$3,747.48)

(\$3,747.48)

\$0.00

20,067.27

20,067.27