

Garrisonville Elementary PTO
Meeting Minutes
October 5, 2026



Call to Order at 6:02pm

Pledge of Allegiance

Approval of the August Meeting Minutes

- Motion to Approve by Meghann Gillette
 - Seconded by Missy Roseberry

September Voting

- Budget Amendments
 - Passed via member email vote - Amended budget to be posted to PTO website
- Bylaw Amendments
 - Passed via member email vote - Amended bylaws to be posted to PTO website
- Wally
 - Passed via member email vote - new one to be purchased

Five Guys Spirit Night Recap

- We had a great turnout! Thank you to everyone who showed up for dinner (Sept. 9)
 - Profit - \$244.88

Membership

- PTO Perks Winners
 - October winners were notified on Oct 2nd
 - Prize selection form to be completed by winners
 - Next drawing is Dec 1st
- Current Membership Count - 143
 - Family - 72
 - Staff - 60
 - Staff w/Students at GES - 11

Treasurer's Report by Jessica Meade

- Boosterthon Wrap-up
 - Raised almost \$34,000 for our school, which is amazing! (We planned in the budget for \$30,000)
 - In the budget, you'll see the total income and total expenses, including our fees to Booster, rather than our net
 - 10% of grade level profits (about \$6,000) was given to grade levels
 - \$10,000 was given to the school for field trips and student experiences
 - Still need to pay the fee to hold the date for next school year
- New line items from budget amendment now included
- Under/over budget

- Staff shirts - under
- Publicity - over \$60
- Staff breakfast & lunch - under
- Gator Gear - will have report next month, as it was not fully completed for this month
- See budget report at the end of the meeting minutes for more detail

Looking Ahead

- After School Enrichment
 - Begins Wednesday, 10/7
 - 13 clubs
 - 183 students registered
- Movie Night
 - October 9, 6:45pm-8:45pm, featuring The Super Mario Galaxy Movie
 - Many volunteer positions still open — 7 shifts, 2 cleanup slots
 - Food trucks on-site: The Good Puff, The Dog House, The Cheesy Griddle
 - Carter Machinery, Inc. donating a plant light so it's not so dark on the fields
- Gator Gear Sales/Distribution
 - Orders totaled close to \$8,000, with over 500 items ordered
 - Blankets were already distributed to families who ordered them
 - Do not have a pickup date from our printer yet for the apparel, but aiming for classroom delivery the week of October 26th
 - Families who ordered will be emailed prior to items being sent home with their Gator
- In-School Fall Festival
 - All students will have the opportunity to participate in about 2.5 hours of rotations throughout the day, along with Career Day on Wheels — October 30th
 - No costumes, however students are encouraged to wear orange and may have a school-appropriate accessory (cape, headband, etc)
 - This will be sponsored by PTO and replace Trunk or Treat this year
 - We share space with AGW and Rockhill and all Fridays surrounding Halloween were spoken for — including our movie night, a no school day, AGW's fall play and Rockhill's Trunk or Treat
 - Family surveys from the end of last school year showed that the large majority of parents and staff supported PTO doing some in-school events for all students to be able to participate, so we felt that this was the best option to still be able to give our students some fall fun
- Holiday Festival
 - December 5th, 9am-noon
 - Currently seeking vendors for the event - [vendor form](#)

Special Presentation — [Supporting ELLs at Home by Mrs. Drake](#) - (See presentation linked for details)

Principal's Report by Mrs. Clemente

- Thank you to Mrs. Drake
 - Collaboration from our team has been a great thing to see!
- Intervention Letters
 - Went home to families on Friday (10/2) or Monday (10/5) - please check your student's backpack to see if they're receiving intervention and a breakdown of what it will look like
 - Questions? Reach out to the school and we'll point you in the right direction
- No School Days
 - Oct 12 - Professional Development Day for all staff - no students in the building

- Oct 16 - Staff Work Day - to prepare for report cards and conferences
- Oct 19 - Parent/Teacher Conference Day - asking for all families to please partner with your teacher to find a time that works and sign up to meet with them
- Fall Festival/Career Day on Wheels
 - Busy, but fun day for our Gators!
 - 11 different careers that will be here
 - Mobile dentist, race car driver, mobile vet tech are just a few
 - If you have connections to someone who may be interested, we're still accepting volunteers
 - October 30th from 9am-1:30pm
- Parent Advisory Board Rep
 - Thank you to Mr. Meade for being our rep!
 - A few times throughout the school year, our superintendent meets with parents on a variety of topics. Parents are able to speak on things they'd like to address and ask questions
 - There is 1 more available spot, if another parent would like to participate — email Mrs. Clemente
 - A great place for parents to have a voice outside of the building on structures and changes we'd like to see happen
- Paws for Reading
 - At the library on Saturdays, they put on Paws for Reading where kids can go read to service dogs
 - A lot of our kids are familiar with a couple of dogs that we had in the building last year
 - Rotating schedule at all of the libraries in Stafford
 - You need to sign up ahead of time to participate

Open Discussion (Questions/Comments/Input)

- Mr. Polychrones - Thinks that after outlining the difficulty with having Trunk-or-Treat, Career Day and Fall Festival is a good pivot
- Forgot to mention that the cash balance was added to the income on the budget report and will be added every month
- Shoutout to Stephanie Damiani (and all her neighborhood moms who helped) for making the charcuterie boxes for our first staff popup last month. They were a huge hit!

Upcoming Events & News

- **Oct 7, 14, 21, 28** — ASE Fall Session, 3:30pm-5pm
- **Oct 9** — Family Outdoor Movie Night, 6:45pm-8:45pm
- **Oct 13** — Chick-fil-a Spirit Night, 4-8pm
- **Oct 14** — Picture Day
- **Oct 30** — In-school Fall Festival for all students
- **Nov 2** — PTO Meeting 6:30pm

Meeting Adjourned at 7:01pm

Members in Attendance:

1. Meghann Gillette
2. Asheli Polychrones
3. Bre Smith
4. Jessica Meade
5. Nicole Clemente
6. Amanda Leonard
7. Bridgette Farrell-Kuzma
8. Payton Polychrones
9. Chelsea Drake

(online)

10. Michele Golles
11. Jordan Lee
12. Debbie Roeseler
13. Sarah Coddington
14. Missy Roseberry
15. Manal Kamel
16. Kristina Miller
17. Millie Truslow
18. Brandon Meade
19. Katie Kolb

GES PTO Monthly Financials- Year to previous month data with previous years comparison

Income	Previous Years			Current Year		
	2025-2026 (as of 6/30/26)			2026-2027 (as of 9/30/26)		
	Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Category Name						
Amazon Smile	-	-	-	-	-	-
Allocated income from Previous year	9,190.00	-	(9,190.00)	8,250.00	-	(8,250.00)
Reserve	5,000.00	-	(5,000.00)	5,000.00	-	(5,000.00)
Bingo Income	1,500.00	491.00	(1,009.00)	1,500.00	-	(1,500.00)
Holiday Festival Income	6,000.00	4,751.00	(1,249.00)	5,000.00	90.00	(4,910.00)
Pizza Kit Income	-	-	-	-	-	-
Spirit Nights Income	2,000.00	2,054.90	54.90	2,000.00	244.88	(1,755.12)
Paint Night income	-	100.00	100.00	150.00	-	(150.00)
School Dance Income	-	-	-	-	-	-
Trunk or Treat	300.00	270.00	(30.00)	-	-	-
Boosterthon shirt donations	-	-	-	1,000.00	1,000.00	-
Contributions/Gifts/Grants	550.00	631.62	81.62	600.00	160.00	(440.00)
Sponsorship	-	-	-	775.00	-	(775.00)
Extracurricular Income - ASE	14,000.00	14,695.00	695.00	15,000.00	5,230.00	(9,770.00)
Boosterthon Corporate Match	-	40.00	40.00	-	95.00	95.00
Boosterthon Income	65,000.00	65,522.14	522.14	54,700.00	60,446.70	5,746.70
Box Tops Income	50.00	14.80	(35.20)	50.00	-	(50.00)
Gator Gear Income	13,000.00	4,031.00	(8,969.00)	10,000.00	8,065.20	(1,934.80)
Year Book Income	-	1,050.00	1,050.00	-	-	-
Membership Dues	2,000.00	1,390.00	(610.00)	2,000.00	1,715.00	(285.00)
Movie Night income	250.00	100.00	(150.00)	250.00	-	(250.00)
Petty Cash In	1,000.00	1,250.00	250.00	1,000.00	325.00	(675.00)
Total Income	\$119,840.00	96,391.46	(23,448.54)	\$107,275.00	77,371.78	(29,903.22)
Cash Balance	As of 6/30/26 (yearend)			As of 9/30/26		
			\$ 13,682.48			\$ 33,199.54

GES PTO Monthly Financials- Year to previous month data with previous years comparison

Expense	Previous Years			Current Year		
	2025-2026 (as of 6/30/26)			2026-2027 (as of 9/30/26)		
	Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Category Name						
Carry Over Expense	5,000.00	-	(5,000.00)	5,000.00	-	(5,000.00)
5th grade shirts	1,500.00	1,440.00	(60.00)	1,500.00	-	(1,500.00)
Staff Shirts	1,050.00	2,000.00	950.00	1,200.00	993.00	(207.00)
Bingo Expense	300.00	128.43	(171.57)	300.00	-	(300.00)
Holiday Festival Expense	4,500.00	2,757.70	(1,742.30)	3,000.00	-	(3,000.00)
Photo Backdrop Expense	-	-	-	-	-	-
Pizza Kits Expense	-	-	-	-	-	-
Paint Night exp.	500.00	264.61	(235.39)	300.00	-	(300.00)
School Dance	-	-	-	200.00	-	(200.00)
Trunk or Treat	2,500.00	2,068.82	(431.18)	1,000.00	-	(1,000.00)
Extracurricular Class Supplies - ASE	1,000.00	1,553.42	553.42	1,500.00	-	(1,500.00)
Extracurricular Teacher Fee - ASE	12,000.00	11,520.00	(480.00)	12,000.00	-	(12,000.00)
Boosterthon Percentage	29,100.00	29,001.98	(98.02)	24,500.00	26,771.17	2,271.17
Boosterthon Set Up Fee	500.00	500.00	-	2,000.00	-	(2,000.00)
Boosterthon shirts	3,200.00	3,126.99	(73.01)	3,500.00	4,102.05	602.05
Gator Gear Expense	10,000.00	2,670.50	(7,329.50)	6,800.00	1,178.32	(5,621.68)
Year Book Expense	700.00	654.49	(45.51)	700.00	-	(700.00)
Boosterthon Teach Incent/principal chall	6,700.00	6,554.05	(145.95)	5,470.00	6,044.65	574.65
School Printer Supplies	-	-	-	500.00	-	(500.00)
Student Agendas	-	-	-	730.00	712.25	(17.75)
Movie Licensing	650.00	678.00	28.00	650.00	-	(650.00)
Pay Pal fees	-	5.88	5.88	-	-	-
Square Fees	1,600.00	980.86	(619.14)	1,100.00	597.27	(502.73)
Movie Night Expense	150.00	150.97	0.97	150.00	-	(150.00)
Petty Cash Out	1,000.00	1,250.00	250.00	1,000.00	325.00	(675.00)
Bulletin Board Expense	100.00	47.35	(52.65)	100.00	-	(100.00)
Organization expenses	850.00	442.27	(407.73)	300.00	92.99	(207.01)
Publicity/Marketing/incentives	500.00	302.10	(197.90)	300.00	360.85	60.85
Publicity/Marketing/incentives: Perks Program (Family and Staff)	-	-	-	800.00	31.85	(768.15)
Organization Exps: Copier Usage/ Paper	1,000.00	361.80	(638.20)	50.00	-	(50.00)
PTO Financial Manager Program	140.00	139.00	(1.00)	140.00	-	(140.00)
PTO insurance	650.00	636.00	(14.00)	650.00	636.00	(14.00)
Tax Prep	125.00	130.14	5.14	100.00	-	(100.00)
Website	300.00	244.50	(55.50)	300.00	244.50	(55.50)
Beautification	250.00	-	(250.00)	250.00	-	(250.00)
School Wide Project	10,000.00	10,000.00	-	10,000.00	10,000.00	-
Snacks for Classrooms Pilot Program	4,000.00	651.64	(3,348.36)	650.00	-	(650.00)
Summer School	100.00	97.26	(2.74)	100.00	-	(100.00)
Water Cooler	700.00	751.05	51.05	700.00	181.93	(518.07)
Assemblies	1,925.00	1,925.00	-	2,025.00	-	(2,025.00)
Educational Subscriptions (BrainPOP etc...)	3,200.00	3,600.00	400.00	3,600.00	-	(3,600.00)
Field Day	2,000.00	1,743.92	(256.08)	2,000.00	-	(2,000.00)
Summer School Buses (Field Trips)	-	-	-	-	-	-
Emerging Requests	5,000.00	3,879.39	(1,120.61)	5,470.00	3,123.19	(2,346.81)
Rollover expenses	-	-	-	-	-	-
bus driver Appreciation	250.00	127.14	(122.86)	250.00	-	(250.00)
End of year staff lunch	-	-	-	-	-	-
Staff Appreciation	1,600.00	1,846.89	246.89	1,600.00	283.81	(1,316.19)
Staff Appreciation 12 days	1,000.00	1,490.33	490.33	1,000.00	-	(1,000.00)
Staff Appreciation Gator Week	350.00	86.18	(263.82)	200.00	-	(200.00)
Staff Appreciation week	2,500.00	2,936.29	436.29	2,200.00	-	(2,200.00)
welcome back breakfast	650.00	769.58	119.58	690.00	621.83	(68.17)
Welcome back lunch/open house	700.00	696.75	(3.25)	700.00	545.88	(154.12)
Total Expenses	\$119,840.00	100,211.28	(19,628.72)	\$107,275.00	56,846.54	(50,428.46)
Profit/(loss)	\$0.00	(3,819.82)	(3,819.82)	\$0.00	20,525.24	20,525.24