

Garrisonville Elementary  
PTO Meeting Agenda 4/9/2024



Meeting brought to order by Asheli Polychrones (PTO President) at 5:32 pm

Pledge of Allegiance- led by Jessica Brown (PTO Vice President)

March Meeting Minutes for Approval- Kathryn Pendleton (PTO Secretary)- Meghann Gillette motioned to approve the March PTO meeting minutes, with a second to approve by Mr. Stormer.

Treasurer's Report- Jessica Meade (PTO Treasurer)- March was a low key month financially. Fifth grade has an emerging request and it was under the threshold for the board to approve, and was approved by the board. Bingo financial information will be available soon.

Bingo Night was a huge success! We had one session and a large showing. Thank you so much to Ms. Barnes for being our chairperson. Thank you to Mr. Harris for coming back to help, along with Ms. Kortman and Mrs. Gillette. Thank you to everyone who participated and those who volunteered. We are thankful for the NHS members who came to volunteer their time too, and have come for several of our events this year.

Emerging Budget Requests from Mrs. Mumpower and Mr. Stormer- Mrs. Mumpower came on behalf of the fourth and fifth grade team to ask for funds to be used for the AR program. There are nine teachers that use this program. This program helps students choose books in their reading level, and helps increase their reading levels. It holds them accountable for what they read and provides comprehension tests. The teachers have had students become excited and passionate about reading thanks to this program, and have had substantial reading growth as they've used this program. Mrs. Mumpower has been using this program for over a decade and has found it to be very successful. It is about \$1600. It was covered at one point through the county but it was cut out of the budget. Ms. White purchased it this school year for them, and they're asking PTO to fund it for this coming school year. It would need to be purchased during the summer, so it would use PTO funds from this year. Projections for next school year for fourth and fifth grade is 275 students. If there were more students than that, an additional request would be sent to PTO for funds, or the school would look at covering the additional students so all would be able to use the program. An email will be sent to the PTO members to vote on this request. Any request over \$1000 needs to be voted on by the PTO members.

Mr. Stormer discussed the approval of fifth grade's purchase of a grill and grill accessories. This request was less than \$1000 so the board already voted to approve this request. Hot dogs, buns, condiments, juice, and chips were also approved for their fifth grade moving on celebration at the end of the year.

Staff Appreciation Week- May 6-10 we are coloring our staff with love and appreciation. Please be on the lookout for a sign up being sent for donating items. An email will be sent out about when you can drop off donations to the front office since this is testing week as well.

Executive Board Nominations- Jennifer Herbert has been nominated to be our Vice President for 2024-2025. Jennifer accepted the nomination. Vicky Majano has been nominated to be a co-secretary for 2024-2025. Vicky accepted the

nomination. Asheli Polychrones will continue as the PTO President, Jessica Meade will continue as the PTO Treasurer, and Kathryn Pendleton will continue as the PTO Secretary. The motion to approve these nominations was confirmed by Meghann Gillette and Mr. Stormer.

Principal's Report by Ms. White- There are 31 instructional days left in the school year. Monday's Gator gram will have information about our next school year. The school will be covering all school supplies. Only Garrisonville supplies students with all their school supplies! Kindergarten registration is open. Registration signing for new kindergarteners will be on April 29th at 5:30, and a second one will be held in July. Our senior walk is on May 15th at 10:30 am for any prior Gators who are graduating from high school or college. They get to come walk the halls, and celebrate their achievements.

As a board, we wanted to thank everyone for your support and patience this year. A huge thank you to Ms. White, Ms. Odlum, and Ms. Leonard especially for helping us navigate this school year as a new board. Go Gators!

Meeting adjourned at 5:50 pm by Asheli Polychrones (PTO President)

Calendar:

April 10- No school

April 21- Fredericksburg Nationals Game (ticket sales close on April 14th. Contact Ms. Hale if you have a fourth or fifth Gator who would like to sing the National Anthem)

May 6-10- Staff Appreciation Week

May 20- Field Day (more information will be provided by Mr. Sargent and Mr. Haynes)

May 23- Last day of school

PTO Members in Attendance:

Alexis White

Amanda Leonard

Kathryn Pendleton

Asheli Polychrones

Jessica Meade

Jessica Brown

Vicky Majano

Mrs. Mumpower

Mr. Stormer

Meghann Gillette

Bridgette Farrell-Kuzma

Michele Golles (virtual)

Susan Harker (virtual)

Jennifer Herbert (virtual)

Garrisonville PTO- Budget vs. Acutal Year over Year as of 3/31/24

Income			2022-2023 (whole year)			2023-2024 (as of 3/31/24)		
Heading Account Type	Heading Name	Category Name	Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Income	Amazon Smile Donations	Amazon Smile	\$0.00	\$440.93	440.93	\$0.00	\$0.00	0.00
Income	Carry Over Income	Allocated income from Previous year	\$2,930.57	\$0.00	(2,930.57)	\$7,820.00	\$0.00	(7,820.00)
Income	Carry Over Income	Reserve	\$5,000.00	\$0.00	(5,000.00)	\$5,000.00	\$0.00	(5,000.00)
Income	Community Events Income	Bingo Income	2,000.00	711.00	(1,289.00)	1,500.00	\$0.00	(1,500.00)
Income	Community Events Income	Holiday Festival Income	3,500.00	4,918.21	1,418.21	4,800.00	\$3,499.18	(1,300.82)
Income	Community Events Income	Pizza Kit Income		1,485.00	1,485.00	1,500.00	\$376.21	(1,123.79)
Income	Community Events Income	Spirit Nights Income	1,000.00	3,123.49	2,123.49	3,200.00	\$1,668.62	(1,531.38)
Income	Community Events Income	Sweetheart Dance Income	2,250.00	-	(2,250.00)	2,500.00	\$1,473.85	(1,026.15)
Income	Community Events Income	Trunk or Treat	2,200.00	-	(2,200.00)	2,863.00	\$2,981.40	118.40
Income	Donations & Sponsorship	Boosterthon shirt donations		485.06	485.06	1,500.00	\$1,500.00	0.00
Income	Donations & Sponsorship	Contributions/Gifts/Grants	-	45.73	45.73	300.00	\$1,153.83	853.83
Income	Donations & Sponsorship	Sponsorship	-	-	0.00	-	\$0.00	0.00
Income	Extracurricular Program - ASE	Extracurricular Income - ASE	13,000.00	16,145.21	3,145.21	16,000.00	\$16,055.00	55.00
Income	Fundraising	Boosterthon Corporate Match		57.12	57.12	-	\$286.45	286.45
Income	Fundraising	Boosterthon Income	35,000.00	60,595.90	25,595.90	55,000.00	\$64,572.61	9,572.61
Income	Fundraising	Box Tops Income	200.00	141.30	(58.70)	300.00	\$44.50	(255.50)
Income	Fundraising	Calender Ads Income	-	-	0.00	-	\$0.00	0.00
Income	Fundraising	Gator Gear Income	3,500.00	7,137.33	3,637.33	5,850.00	\$9,829.20	3,979.20
Income	Fundraising	School Store Income	-	-	0.00	-	\$0.00	0.00
Income	Fundraising	Year Book Income	3,500.00	5,200.92	1,700.92	4,000.00	\$0.00	(4,000.00)
Income	Membership	5th Grade day		-	0.00	-	\$0.00	0.00
Income	Membership	Membership Dues	1,500.00	1,362.18	(137.82)	1,500.00	\$1,842.40	342.40
Income	Movie Night Income	Movie Night income		95.00	95.00	100.00	\$0.00	(100.00)
Income	Petty Cash (In)	Petty Cash In	200.00	700.00	500.00	200.00	\$1,000.00	800.00
		<b>Total Income</b>	<b>\$75,780.57</b>	<b>\$102,644.38</b>	<b>\$26,863.81</b>	<b>\$113,933.00</b>	<b>106,283.25</b>	<b>(\$7,649.75)</b>

**Garrisonville PTO- Budget vs. Acutal Year over Year as of 2/29/24**

Expense	Heading Account Type	Heading Name	Category Name	2022-2023 (whole year)			2023-2024 (as of 3/31/24)		
				Budget	Year To Date Amount	Variance Amount	Budget	Year To Date Amount	Variance Amount
Expense	Carry Over Expense	Carry Over Expense		5,000.00	-	(5000.00)	5,000.00	-	(5,000.00)
Expense	Committee Expense	5th grade shirts		1,000.00	1,428.36	428.36	1,500.00	1,467.62	(32.38)
Expense	Committee Expense	Staff Shirts		900.00	948.00	48.00	1,300.00	1,300.00	0.00
Expense	Community Events Expense	Bingo Expense		750.00	680.67	(69.33)	300.00	37.10	(262.90)
Expense	Community Events Expense	Holiday Festival Expense		1,000.00	3,722.86	2722.86	2,500.00	1,187.43	(1,312.57)
Expense	Community Events Expense	Photo Backdrop Expense		125.00	-	(125.00)	-	-	0.00
Expense	Community Events Expense	Pizza Kits Expense			1,392.40	1392.40	1,400.00	279.00	(1,121.00)
Expense	Community Events Expense	Sweetheart Dance Expense		500.00	40.01	(459.99)	1,000.00	524.02	(475.98)
Expense	Community Events Expense	Trunk or Treat		1,000.00	932.80	(67.20)	2,000.00	1,627.91	(372.09)
Expense	Extracurricular Expense - ASE	Extracurricular Class Supplies - ASE		900.00	1,240.00	340.00	1,000.00	1,332.33	332.33
Expense	Extracurricular Expense - ASE	Extracurricular Teacher Fee - ASE		7,500.00	12,939.06	5439.06	12,000.00	12,780.00	780.00
Expense	Fundraising Expense	Boosterthon Percentage		16,000.00	27,347.76	11347.76	24,750.00	28,943.92	4,193.92
Expense	Fundraising Expense	Boosterthon Set Up Fee		2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
Expense	Fundraising Expense	Boosterthon shirts			3,689.40	3689.40	4,100.00	4,505.85	405.85
Expense	Fundraising Expense	Box Tops Expense		-	-	0.00	-	-	0.00
Expense	Fundraising Expense	Gator Gear Expense		3,000.00	4,662.68	1662.68	3,000.00	6,808.20	3,808.20
Expense	Fundraising Expense	School Store Expense		-	-	0.00	-	-	0.00
Expense	Fundraising Expense	Year Book Expense		3,500.00	3,815.00	315.00	3,500.00	-	(3,500.00)
Expense	Instructional Supplemental	Boosterthon Teach Incent/principal chall		3,000.00	6,111.00	3111.00	5,500.00	6,458.84	958.84
Expense	Instructional Supplemental	Student Agendas		-	12.63	12.63	1,000.00	800.94	(199.06)
Expense	Misc Fees	Movie Licensing		-	584.00	584.00	590.00	-	(590.00)
Expense	Misc Fees	Pay Pal fees		-	0.60	0.60	200.00	975.55	775.55
Expense	Misc Fees	Square Fees		-	-	0.00	200.00	33.00	(167.00)
Expense	Movie Night Expense	Movie Night Expense		-	40.00	40.00	150.00	-	(150.00)
Expense	Petty cash (out)	Petty Cash Out		200.00	500.00	300.00	200.00	1,000.00	800.00
Expense	PTO Operating Expense	Bulletin Board Expense		100.00	48.23	(51.77)	100.00	49.71	(50.29)
Expense	PTO Operating Expense	Organization expenses		700.00	420.20	(279.80)	700.00	141.55	(558.45)
Expense	PTO Operating Expense	Organization Exps: Copier Usage/ Paper		-	-	0.00	-	500.00	500.00
Expense	PTO Operating Expense	PTO Financial Manager Program		170.00	129.00	(41.00)	170.00	129.00	(41.00)
Expense	PTO Operating Expense	PTO insruance		-	636.00	636.00	675.00	636.00	(39.00)
Expense	PTO Operating Expense	software costs		-	-	0.00	-	239.88	239.88
Expense	PTO Operating Expense	Tax Prep		-	172.22	172.22	150.00	119.75	(30.25)
Expense	PTO Operating Expense	Website		200.00	259.61	59.61	350.00	225.10	(124.90)
Expense	School Expenses	Beautification		500.00	84.21	(415.79)	250.00	-	(250.00)
Expense	School Expenses	Copier Lease		2,400.00	(399.30)	(2799.30)	-	-	0.00
Expense	School Expenses	School Wide Project		10,000.00	10,000.00	0.00	15,000.00	15,000.00	0.00
Expense	School Expenses	Water Cooler		480.00	616.53	136.53	528.00	515.07	(12.93)
Expense	School Programs	Assemblies		1,800.00	1,599.11	(200.89)	1,750.00	1,675.00	(75.00)
Expense	School Programs	Field Day		1,000.00	1,760.13	760.13	1,600.00	-	(1,600.00)
Expense	School Programs	Summer School Buses (Field Trips)		600	0	(600.00)	0	-	0.00
Expense	Special Requests	Emerging Requests		5,000.00	3,067.03	(1932.97)	5,000.00	902.50	(4,097.50)
Expense	Special Requests	Rollover expenses		-	9,797.84	9797.84	7,820.00	7,322.55	(497.45)
Expense	Staff Appreciation	bus driver Appreciation		500.00	134.78	(365.22)	250.00	-	(250.00)
Expense	Staff Appreciation	End of year staff lunch		500.00	-	(500.00)	650.00	-	(650.00)
Expense	Staff Appreciation	Staff Appreciation		1,400.00	328.19	(1071.81)	2,000.00	859.66	(1,140.34)
Expense	Staff Appreciation	Staff Appreciation 12 days		-	896.88	896.88	1,200.00	1,100.48	(99.52)
Expense	Staff Appreciation	Staff Appreciation Gator Week		-	239.70	239.70	350.00	350.86	0.86
Expense	Staff Appreciation	Staff Appreciation week		1,000.00	1,606.58	606.58	1,700.00	-	(1,700.00)
Expense	Staff Appreciation	welcome back breakfast		-	-	0.00	-	606.36	606.36
Expense	Staff Appreciation	Welcome back lunch/open house		500.00	587.24	87.24	500.00	689.53	189.53
		<b>Total Expenses</b>		<b>\$73,225.00</b>	<b>\$104,071.41</b>	<b>\$30,846.41</b>	<b>\$113,933.00</b>	<b>\$103,124.71</b>	<b>(\$10,808.29)</b>